



## **BIKE SMART VOLUNTEER POSITION DESCRIPTION**

**Job Description:** Assist in running bicycle safety skills obstacle courses for youth.

**Duties include:**

- Help set-up and break-down obstacle courses: load and unload supplies from van, set out cones, put up signs
- Check equipment (bikes and helmets) and perform light maintenance, if necessary (put air in tires, etc.)
- Fit participants with properly sized helmet and bicycle and perform helmet and bike checks for students' personal equipment.
- Assist in running obstacle course: manipulate props, give instruction, encouragement and feedback to students.
- Assist with post-rodeo raffle drawing for rodeo participants.

**Timeframe:**

- Scheduling: At discretion of volunteer, who will be notified as events are scheduled.
- Estimated hours: 2 hours per rodeo

**Worksite:** Various schools and community organizations.

**Job requirements:**

- Be available to volunteer weekdays during the regular school day 3-6 hours per event (including breaks) and/or occasional weekends.
- Enjoy working with youth.
- Have interest in bicycling and education.
- Be punctual.
- Perform light to moderate lifting. (Note: If you have physical limitations which prevent you from lifting, please let rodeo coordinator know and you will not be asked to perform lifting tasks.)
- Follow through on commitments or make alternate arrangements to have your shift covered.
- Have no criminal record.

**Job rewards:**

- Experience fun working with youth.
- Feel satisfaction through empowering and exciting youth about bicycling.
- Participate in creating a cleaner environment and healthier community through bicycling.
- Gain experience in teaching youth and bicycle education.
- Perform community service.

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